

ALMA d'ARTE

Council Members

Kimberly Skaggs | Richelle Peugh-Swofford | Tommy Esucdero
Sherri Hursey | Caesar Alvarez | Martin Swafford

Governance Council Agenda

NOTICE IS HEREBY GIVEN THAT THERE WILL BE A GOVERNANCE COUNCIL
MEETING ON MONDAY, APRIL 15TH 2024.

6:00 PM

ALMA D'ARTE CHARTER HIGH SCHOOL
IRENE OLIVER LEWIS CENTER FOR THE ARTS
402 WEST COURT AVENUE
LAS CRUCES, NEW MEXICO

1. Call to Order. (G)
2. Roll Call of Members to Establish Quorum (G)
3. Conflict of Interest Disclosures as may be applicable. (G)
4. Acceptance of Agenda. (G)
5. Introduction of New Governing Board Member – Tommy Escudero
6. Accept Resignation of Ron Fitzherbert
7. Acceptance of March 18th, 2024, Meeting Minutes. (G)
8. Governing Council Member Training Update (G)
 - a. Members Training
9. Unfinished / Recurring Business
 - a. Update Student Handbook
 - b. Update Staff and Faculty Handbook
 - c. Second Reading Building Use Policy
 - d. First Reading Social Media Policy for Students, Staff and Faculty
10. Monthly Financial Report (Chris Masters)
 - a. Finance Committee Report
 - b. Financial Report. (F)
 - c. BAR's Approval (if required). (G)
 - d. Payroll and Accounts Payable Acceptance and Approval. (G)
11. Monthly Administrative Report
 - a. Monthly Principal's Update Report. (A)

** (A) - Administration, (G) – Governance Council, (F) - Finance ** One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.

ALMA d'ARTE

Council Members

Kimberly Skaggs | Richelle Peugh-Swofford | Tommy Esucdero
Sherri Hursey | Caesar Alvarez | Martin Swafford

12. New Business

- a. CONTRACT – TIFFANY MENDEZ - ACTION
- b. CONTRACT – LEZLIE LOERA - ACTION
- c. CONTRACT – LAURA GARCIA - ACTION
- d. IDEA B APPLICATION APPROVAL – SPECIAL EDUCATION FUNDING – ACTION
- e. TITLE IV APPLICATION APPROVAL - ACTION
- f. RESOLUTION ON SIGNATURE OR AUTHORITY FOR CENTURY BANK:
 - i. ALMA D'ARTE GOVERNING BOARD PRESIDENT / CHAIR
 - ii. "PRESIDENT" "CHAIR"
- g. RESOLUTION FOR P-CARD AUTHORIZATION CENTURY BANK
 - i. \$25000 LIMIT
 - ii. FOLLOW NEW MEXICO PROCUREMENT CODE ON APPROVED PURCHASES / USE
 - iii. CONTROLS
 1. PURCHASE ORDER
 2. AUTHORIZED SIGNER(S)
 3. CHECK OUT PROCEDURE
- h. RESOLUTION FOR P-CARD – SAMS CLUB
 - i. \$10,000 LIMIT
 - ii. FOLLOW NEW MEXICO PROCUREMENT CODE ON APPROVED PURCHASES / USE
 - iii. CONTROLS
 1. PURCHASE ORDER
 2. AUTHORIZED SIGNER(S)
 3. CHECK OUT PROCEDURE

13. Future Business/Next Meeting Agenda Items for Discussion or Revision

14. NEXT BOARD MEETING: MAY 20TH, 2024

15. Adjournment

** (A) - Administration, (G) – Governance Council, (F) - Finance ** One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.

ALMA d'ARTE

Council Members

Kimberly Skaggs | Richelle Peugh-Swafford | Tommy Esucdero
Sherri Hursey | Caesar Alvarez | Martin Swafford

NOTICE IS HEREBY GIVEN THAT THERE WILL BE
A GOVERNANCE COUNCIL MEETING ON
MONDAY, APRIL 15TH 2024.

6:00 PM

ALMA D'ARTE CHARTER HIGH SCHOOL
IRENE OLIVER LEWIS CENTER FOR THE ARTS
402 WEST COURT AVENUE
LAS CRUCES, NEW MEXICO

** (A) - Administration, (G) – Governance Council, (F) - Finance ** One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.